An ISO 9002 Certified Company



Registered & Head Office:

7th Floor, The Forum, Suite No. 701–713, G-20, Block-9, Khayaban-e-Jami, Clifton,

Karachi–75600, Pakistan. UAN: (+92-21) 111-308-308 Fax: (+92-21) 5301772

Fax : (+92-21) 5301772 Email: insurance.karachi@igi.com.pk

Karachi Lahore Islamabad Faisalabad Multan Sialkot Gujranwala Peshawar

IGI INSURANCE LIMITED

MACHINERY BREAKDOWN CLAIM FORM

1.	Name of Insured
2.	Address
3.	Plant Location
4.	Policy No:
5.	Brief description of item: (including maker's name & number) date of make, how driven and duty
6.	Brief particulars of sequence of events leading to failure
7.	Action taken to prevent/minimise damage
8.	Particulars of failure including the cause
9.	Detailed description of damage (please attach sketches or photographs are usually helpful) distinguishing between damage and wear & tear, giving reasons and evidence.
10.	Details of type and extent of repairs considered necessary
11.	Where can repairs be carried out (giving due consideration to quality and cost)?
12.	If repair is considered impractical, why? (Is a replacement machine of similar type and size known to be available?)
13.	Estimated cost ? (Any Salvage value - market available)
14.	Recommendations for preventing a recurrence
15.	Are there any consequential loss implications?
	Date Signature